

Fort Madison Public Library Board of Trustees

Minutes of the special meeting held October 18, 2012, 5:30 p.m. in the Sheaffer Memorial Meeting Room at the Fort Madison Public Library.

Present: Sharon Groene, Gerri Davis, Russ Savage, Phil Hecht and Jane Sanford, Linda Beck.

Excused Absences: Jared Reed, Ron Welder, Mary Kay Moline and Kevin Rink.

Staff Present: Sarah Clendineng (Library Director)

The meeting was called to order with a quorum present by President Sharon Groene at 5:30 pm.

Approval of agenda: Motion to approve the agenda – Beck; 2nd – Hecht. Carried Unanimously.

Public Comments: There were no spoken or written public comments.

Approval of minutes: Motion to approve the minutes of the September 11, 2012 correcting typographical errors – Hecht; 2nd – Savage. Carried Unanimously.

Corresponding Secretary: No correspondence.

Approval of Bills: There were questions about the expenditures to TigerDirect and for Novelist. TigerDirect is a computer supply company from whom we purchased memory to help with upgrading the computers. Novelist is a reader's advisory tool that will be available to the public and library employees. Motion to approve October 2012 bills – Hecht; 2nd – Beck. Carried Unanimously.

Director's Report: In addition to the attached report, the director shared that this December will be the 5th anniversary of this library building. She is working with the Friends of the Library to have a celebration on December 20. We already have a special performer planned to present a one man version of "A Christmas Carol".

Committee Reports:

Building Committee: No report.

Program Committee: No report.

New Business:

Discussion and possible action on out of state Inter library Loan - After after September 1, the state library will be limiting out of state inter library loan requests to 20 per library per year. Last year, we had 48 according to the state. I don't think there year quite lines up with ours and, according to our records, we had 28 requests, 2 of which were for research for the Old Fort. There was discussion about how to allocate our 20 requests, with the board tending to support providing as much for the public as possible. Motion to allow out-of-state ILL on a first come first serve basis up to 18 items per year with 2 reserved for city and/or library purposes – Beck; 2nd – Davis. Carried Unanimously.

2012 State Annual Report – The director presented the annual report sent to the state. Overall numbers are encouraging.

Ideas to help Siemens Employees – There was discussion about what the board could do to help Siemen's employees who will be losing their jobs in November. Phil Hecht volunteered to help with resume writing and interviewing and Linda Beck volunteered to help with resume writing, both on an individual basis, not to teach classes. Additionally, the library will continue to offer computer classes

and try to help provide meeting space if requested.

Meeting adjourned at 6:10 pm. Next meeting November 15, 2012.