

Fort Madison Public Library Board of Trustees

Minutes of the regular meeting held May 16, 2013, 5:30 p.m. in the Sheaffer Memorial Meeting Room at the Fort Madison Public Library.

Present: Ron Welder, Sharon Groene, Linda Beck, Mary Kay Moline, Jared Reed, Phil Hecht, Jane Sanford

Staff Present: Sarah Clendineng (Library Director)

Excused Absences: Kevin Rink, Gerri Davis,

The meeting was called to order with a quorum present by President Sharon Groene at 5:30 pm.

Approval of agenda: Motion to approve the agenda – Reed; 2nd – Beck. Carried Unanimously.

Public Comments: There were no spoken or written public comments.

Approval of minutes: Motion to approve the minutes of the April 18, 2013 meeting – Welder; 2nd – Reed. Carried Unanimously.

Corresponding Secretary: No report.

Approval of Bills: Motion to approve May bills – Beck; 2nd – Reed. Carried Unanimously.

Director's Report: See attached report.

Committee Reports:

Building Committee: Building looks good.

Program Committee: No report.

Old Business

Art for sale: The director will contact Brian Riggs about helping to price the art for sale at a future book sale.

New Business

Amend Collection Development Policy to Include Info about Genealogy/Special Collections: The director has worked with the genealogy society to create a policy that will limit the scope of our genealogical/special collections department based on local needs. This is also designed to align with the mission of the genealogical society. This policy will guide us when we receive future donations as to where they may, or may not, fit into the scope of the library's mission. Motion to approve amended collection development policy – Reed; 2nd – Hecht.

New Board Member: The director will check with the city clerk about how necessary the application is as we have someone who might be interested except for the paperwork.

Meeting adjourned at 5:55 pm. Next meeting June 20, 2013 at 5:30 pm.