

Fort Madison Public Library Board of Trustees

Minutes of the regular meeting held September 17, 2015, 5:30 p.m. in the Sheaffer Memorial Meeting Room at the Fort Madison Public Library.

Present: Sharon Groene, Larry Wright, Anne Heitz, Linda Beck and Fred Winke

Excused Absences: Brenda Graham, Ron Welder and Phil Hecht

Meeting was called to order with a quorum present at 5:30.

A motion to excuse absences of Ron Welder, Brenda Graham and Phil Hecht was made by Heitz. Beck seconded. The motion carried unanimously.

A motion to approve the agenda was made by Beck and seconded by Wright. The motion carried unanimously.

Public Comments: There were no public comments.

Approval of minutes: A motion to approve the minutes of the August 20 meeting was made by Wright. Winke seconded. The motion carried unanimously.

Corresponding Secretary: No correspondence

Approval of Bills: We had questions about the 12,044.00 for software. We could not remember seeing this amount in the past. During our discussion, Larry asked if it would be possible to set up a data base to compare expenditures from year to year, month to month etc. Wright made a motion to table this action until we have an explanation of the amount. Heitz seconded the motion. The motion carried unanimously.

Director's Report: The report was reviewed. During our discussion, it was pointed out that the carpet still needs cleaning in the meeting room. The Board commented that the State Annual Report was well prepared.

Old Business: There was no old business.

New Business: After a lengthy discussion, the Board decided to further research the city's policy concerning supervisors' evaluations before we took action on the evaluation. We want to produce a quality evaluation that is consistent with city policy and procedure. We were concerned that 1/3 of our board was absent for the evaluation process. Larry will discuss existing procedures with the city manager. More discussion will be held on this subject when the research is completed.

Heitz made a motion to adjourn the meeting. Winke seconded. The motion carried unanimously.