

Fort Madison Public Library Board of Trustees

Minutes of the regular meeting held March 15, 2018, 5:30 p.m. in the Sheaffer Memorial Meeting Room at the Fort Madison Public Library.

Present: Sharon Groene, Candice Smrt, Ron Welder, Anne Heitz, Samantha Lang and Jean Hoffmeister.

Excused Absences: Brenda Graham, Phil Hecht and Fred Winke.

Meeting was called to order with a quorum present at 5:30.

A motion to approve excused absences was made by Welder; 2nd – Heitz. The motion carried unanimously.

A motion to approve the agenda was made by Hoffmeister; 2nd – Heitz. The motion carried unanimously.

Public Comments: There were no public comments on items not on the agenda.

Approval of Minutes: Motion to approve the minutes of the February 15 meeting – Welder; 2nd – Lang. Carried unanimously.

Correspondence: No correspondence.

Approval of Bills: Motion to approve the March 2018 bills – Hoffmeister; 2nd – Heitz. Carried unanimously.

Trustee Groene inquired about the gas bill. The director reported that it is higher than last year, but it's about in line with what the director budgeted for next year. For this year, the electric bill is coming in lower which should help offset any overage in the gas bill. The new unit uses more gas to heat in the winter and we will see this line item increase. If you look at the city's report for heating, we are at 105% with four months left to go but the electric is at 56% and we are 62% of the way through the year.

Director's Report: In addition to the attached report, the director added that there is the possibility of a joint genealogy event in October. The director just learned about this today but it has the potential to be a very fun, possibly recurring, event.

Trustee Groene said that she felt the board recruitment webinar might be more beneficial if it could be watched as a group and discussed immediately afterward. The director said that she will add this to the agenda for April (if the recorded webinar is available at that time).

Unfinished Business: None

New Business:

Board Member Terms Expiring in 2018: Trustees Groene, Welder and Graham have terms expiring June 30, 2018. Trustees Groene and Welder have asked to stay on the board. Trustee Graham has asked to step down. We have had one inquiry about joining the board except it is a woman and the board is not currently gender balanced and we need to try and fill the position with a man first. Trustee

Hoffmeister inquired about the process for joining the board. The director explained that there is an application that needs to be filled out, then the board makes a recommendation to the mayor and the mayor makes a recommendation for approval by the council. Trustee Hoffmeister mentioned that Don Edwards might be a good candidate and she had talked to him to see if he might be interested. Trustee Hoffmeister will ask Mr. Edwards to get in touch with the director.

Video Projector Discussion: Southeastern Community College has donated two video projectors to the library. One of these will be dedicated for use in the meeting room and library programs. The director wanted board feedback about using the second one. One option is to loan it out again, however, the last time this was loaned out, the projector was not returned. Trustees Welder and Hoffmeister indicated they had concerns about loaning them out, especially in light of past history. Trustee Hoffmeister wondered if we could have a policy that would limit it to use by community groups. The director said she had considered this and, since the last one was not returned by a community group, the director considered having a policy where two people would sign to take responsibility for it, since contact information was the problem last time. Trustee Welder inquired about a deposit but the deposit would be \$650-700. Trustee Lang wondered about mounting the projector in a study room for collaborative work. The director will explore this possibility.

Nomination of Officers:

Motion to nominate Sharon Groene as president – Welder; 2nd – Hoffmeister. Carried unanimously.

Motion to nominate Ron Welder as vice-president – Hoffmeister; 2nd – Heitz. Carried unanimously.

Motion to adjourn the meeting until April 19, at 5:30 pm – Welder; 2nd – Heitz. The motion carried unanimously. Meeting adjourned at 6:00 p.m.