

## Fort Madison Public Library Board of Trustees

Minutes of the regular meeting held May 17, 2012, 5:30 p.m. in the Sheaffer Memorial Meeting Room at the Fort Madison Public Library.

Present: Sharon Groene, Andy Walljasper, Ron Welder, Mary Kay Moline, Russ Savage, Phil Hecht, Jane Sanford, Linda Beck, Byron D. Smith

Excused Absences: Gerri Davis

Staff Present: Sarah Clendineng (Library Director)

The meeting was called to order with a quorum present by President Sharon Groene at 5:30 pm.

Approval of agenda: Motion to approve the agenda – Sanford; 2<sup>nd</sup> – Walljasper. Carried Unanimously.

Public Comments: There were no spoken or written public comments.

Approval of minutes: Motion to approve the minutes of the April 19, 2011 correcting date of next meeting – Beck; 2<sup>nd</sup> – Walljasper. Carried Unanimously.

Corresponding Secretary: No correspondence.

Approval of Bills: Motion to approve May 2012 bills – Walljasper; 2<sup>nd</sup> – Welder. Carried Unanimously.

Director's Report: In addition to the attached report, the library director informed the board that she will be speaking at the Lions Club on June 5, sharing with them the library's new strategic plan. The director spoke with an EBSCO rep on Tuesday and will be looking into the cost of adding NovelList to the library's databases. Finally, Kevin Rink has been appointed by the mayor as the board's new city council liaison, replacing Byron Smith. Kevin's first meeting will be June 21.

### Committee Reports:

Building Committee: The following issues were reported by the building committee to be addressed: fluorescent light by special collections room, window and gutter cleaning, shaping up the tree at the southeast corner of the building, finish replacing ceiling tiles and repairing the shifting floor in the public restrooms.

Program Committee: No report

### Old Business:

Term expiration of board members: Jared reed has submitted an application to serve on the library board. Motion to recommend Jared Reed to the mayor for appointment to the library board – Welder; 2<sup>nd</sup> – Beck. Carried unanimously.

Review of Library Director salary requested by Andy Walljasper: The board members requested that the library director leave for discussion of this item. Motion to increase the library director's salary to step 4, range 36A effective July 2 – Welder; 2<sup>nd</sup> – Hecht. Carried unanimously.

Meeting adjourned at 5:55 p.m. The next meeting will be June 21, 2012, 5:30 p.m.