

**MINUTES
FORT MADISON CITY COUNCIL
Wednesday, January 2, 2019**

Mayor Bradley A. Randolph presided with Council Members Chris Greenwald, Bob Morawitz, Kevin Rink, Rusty Andrews, Matt Mohrfeld, Mark Lair and Chad Cangas present.

VISITORS AND APPEARANCE REQUESTS - None

AGENDA

Randolph noted there would be a discussion regarding the budget process as part of tonight's meeting. Cangas MOVED and Rink SECONDED to approve the agenda.

MOTION PASSED 7-0

CONSENT AGENDA

Greenwald MOVED and Morawitz SECONDED to approve the Consent Agenda:

- Minutes of December 18, 2018;
- New Liquor License: Fort Madison Liquor and Tobacco Outlet Plus, 1735 Avenue H, effective January 25, 2019 – Class E Liquor, Class C Beer, Class B Wine with Sunday Sales; and
- Payment of Claims.

MOTION PASSED 7-0

ORDINANCE AND RESOLUTIONS

RESOLUTION NO. 2019-01, ACCEPT PIP 2018-03, WATER STORAGE FACILITIES

REHAB: Cangas MOVED and Morawitz SECONDED to adopt a resolution to accept Public Improvement Project 2018-03, Water Storage Facilities Rehab.

Public Works Director Larry Driscoll reported this project finished within budget. The City logo on the water tower turned out very well.

ROLL CALL: AYES: Greenwald, Morawitz, Rink, Andrews, Mohrfeld, Lair, Cangas
 NAYES: None

MOTION PASSED 7-0

The Mayor then declared said Resolution ADOPTED and ENACTED this 2nd day of January, 2019.

RESOLUTION NO. 2019-02, PITT SUBDIVISION: Cangas MOVED and Lair SECONDED to adopt a resolution accepting the Plat of Survey and waiving subdivision requirements (Title 11 – Subdivision Regulations) for Pitt Enterprises, LLC, for property located at 2956 Highway 103.

Planning Director Doug Krogmeier said this is a little different than some of the other subdivisions that have come before Council. There are currently two parcels that will be split into four parcels.

ROLL CALL: AYES: Greenwald, Morawitz, Rink, Andrews, Mohrfeld, Lair, Cangas
 NAYES: None

The Mayor then declared said Resolution ADOPTED and ENACTED this 2nd day of January, 2019.

MOTION PASSED 7-0

OTHER

BOARD APPOINTMENTS: Cangas MOVED and Greenwald SECONDED to approve the Mayor’s reappointment of:

- ◆ Kimberly Engel and Julie Hellman to the Tourism Commission, terms expiring December 31, 2021;
- ◆ Chris Sorrentino to the Historic Preservation Commission, term expiring December 31, 2021.

MOTION PASSED 7-0

CLOSED SESSION

At 5:38 P.M., Greenwald MOVED and Mohrfeld SECONDED to enter into Closed Session to discuss the sale of particular real estate pursuant to Iowa Code Section 21.5(1)(j).

MOTION PASSED 7-0

Council then adjourned to the Landing Conference Room.

With no action taken, at 5:51 P.M., Council returned from the Landing Conference Room.

With no action taken, Cangas MOVED and Morawitz SECONDED to come out of Closed Session.

MOTION PASSED 7-0

RESOLUTION NO. 2019-03, SET P.H. SALE OF 1136 AVENUE H: Greenwald MOVED and Rink SECONDED to adopt a resolution setting public hearing for January 15, 2019, at 5:30 P.M. on the sale of City-owned property known as 1136 Avenue H.

Mohrfeld reported he is the uncle of the person who has made the offer on this property. This will not affect his vote.

ROLL CALL: AYES: Greenwald, Morawitz, Rink, Mohrfeld, Lair, Cangas
 NAYES: None
 ABSTAIN: Andrews

The Mayor then declared said Resolution ADOPTED and ENACTED this 2nd day of January, 2019.

**MOTION PASSED 6-0
1 ABSTAIN (Andrews)**

DISCUSSION ITEMS

BUDGET: Randolph noted Council has had the benefit of good City management that has allowed the budget process to be streamlined. The budgets are presented as balanced and nearly ready to go with some adjustments. City Manager David Varley has taken that one step further with department heads presenting their budgets to other staff members. This leaves Council to determine the discretionary spending in terms of which direction the Council wishes to go

Council members said they wished for the City Manager and department heads to understand what direction and priorities Council has for the budget. Lair said some of the priorities were knocked around in goal setting three years ago.

Morawitz felt Council should hold work sessions to discuss items together. Greenwald said he goes in to talk to the City Manager on a regular basis and Varley knows what Greenwald's thoughts and priorities are. Approximately 80% of the budget is etched in stone and Council discusses policy and the 20% they can change.

Varley said staff can put together some early numbers to give them something to work with. He did not recommend bonding for Amtrak or Viking. Money for the depot projected was allocated 5-6 years ago and has been carried over because it hasn't been completed. At the present time it is not known what Viking will cost or what will need to be done. That is an unknown but if the number is small enough, the funds could be borrowed from an enterprise fund and paid back over 3-5 years. He added the budget can always be amended during the year.

Cangas noted he also talks to Varley often. At some point Council does need to sit down and say what their priorities are. Morawitz felt things needed to be discussed much earlier and Council needs to let staff know what Council's ideas are. He felt Council needed to have work sessions on a regular basis like other councils do.

Mohrfeld asked what the budget projections are for the next five years and asked how much money did the City need to carry over in the general fund?

Andrews noted Council was usually against a deadline with the budget and had little time to make budget decisions.

Mohrfeld said Council agreed to fund Lee County Economic Development Group (LCEDG) to a certain degree and he had the impression that Council did not know it fell off the budget. He was interested in reorganizing the tourism funds and using those to fund LCEDG.

Randolph suggested a work session or public meeting where Varley comes back with some initial numbers and Council will come with some ideas and suggestions of what they would like to do. This will give Council the ability to voice what they are wanting to do instead of being reactionary. He asked if this should happen in November or December and correspond with the results of a goal setting session.

Randolph added that the idea of work sessions has been tossed around several times. He said it was not the direction that past Councils wanted to go. They felt it was better to have the discussion at the time of the vote and knowing the issue in advance. If Council wants to change that and consider work sessions prior to Council sessions, they will need to come to a consensus. Cangas believed that major items should be discussed.

Mohrfeld felt maybe the answer was a little bit of everything, maybe an occasional work session. Andrews said maybe having a budget meeting would be a good start to the communication but did not think a work session was needed before every Council meeting.

POSSIBLE ITEMS TO BE CONSIDERED AT FUTURE COUNCIL MEETINGS

- ◆ Accept PIP 2017-03, Phase 2 WWTP Rehab
- ◆ Downtown Sidewalk Project
- ◆ Agreement with Amtrak for Passenger Platform
- ◆ Update of Title 4, Business
- ◆ BNSF Bridge Study
- ◆ Title 3, Building Code Update (Housing)

PRESENTATIONS BY LIAISONS TO BOARDS AND COMMISSIONS

Randolph noted a draft agreement is being prepared to send to Viking. A presentation will be held on the downtown sidewalks at the next meeting.

ADJOURNMENT

At 6:39 P.M., Cangas MOVED and Morawitz SECONDED to adjourn until Tuesday, January 15, 2019, at 5:30 P.M.

VOICE VOTE APPROVAL

MANUAL CLAIMS & WARRANTS: See Claims dated December 27, 2018, in the amount of \$258,843.16; and Library Claims dated December 19, 2018, in the amount of \$7,841.04.

<u>Payroll</u>	12/21/2018
General	\$172,038.21
Special Rev.	10,535.66
Road Use	26,429.14
Water	28,573.23
Sewer	40,824.43
Solid Waste	11,678.23
Airport	489.03
Storm Water	3,576.90
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	\$294,144.83

Mayor Bradley A. Randolph

ATTEST:

Melinda L. Blind, City Clerk