

Fort Madison Public Library Board of Trustees

Minutes of the regular meeting held February 20, 2020, 5:30 p.m. in the Sheaffer Memorial Meeting Room at the Fort Madison Public Library.

Present: Jane Bartlett, Ron Welder, Anne Heitz, Tom Pollpeter, Kathy Burkhardt and Mary Whitcomb.

Meeting called to order with a quorum present at 5:30.

A motion to excuse the absences of Sharon Groene, Phil Hecht and Candice Smrt was made by Heitz; 2nd – Pollpeter. The motion carried unanimously.

A motion to approve the agenda was made by Whitcomb; 2nd – Heitz. The motion carried unanimously.

Public Comments: There were no public comments.

[Candice Smrt arrived and was present for the remainder of the meeting.]

New Business

Strategic Planning

Becky Heil from the State Library of Iowa was present to begin the strategic planning process. The session began with a discussion of why a strategic plan is useful and how the process would work. The board brainstormed a list of about 40 community members to invite to stakeholder meetings to brainstorm what the library should be to the community.

The board also set the following dates for the stakeholder meetings, Thursday, May 21 and Thursday, June 18 from 6:00-8:00.

Following the meeting, Becky will send the list of names to the library director and the director will work on finding addresses and mailing out invitation letters.

Approval of Minutes: Motion to approve the minutes of the January 16 meeting – Smrt; 2nd – Pollpeter. Carried unanimously.

Approval of February 2020 Bills: Motion to approve the February 2020 bills – Smrt; 2nd – Bartlett. Carried unanimously.

Director's Report: In addition to the attached report, the director updated the board about the budget council meeting. The questions were straightforward and the director didn't get the impression that anyone is out to slash the library budget. Mayor Mohrfeld is very interested in the pursuing the \$.27 library levy in 2021. The board thought the handout the director prepared was well done.

Upcoming Business and Events

Review Behavior Policy – March Board Meeting

Review Unattended Child Policy – March Board Meeting

Review Password Policy – March Board Meeting

The director asked about adjusting the date of the April board meeting due to a personal conflict. The board members present thought that this would probably work but we will confirm it at the March meeting – in addition to reviewing the date/time of the May and June meetings due to conflict with the strategic planning

meetings.

Motion to adjourn the meeting until March 19– Smrt; 2nd – Bartlett. The motion carried unanimously. Meeting adjourned at 7:00 pm.