

**MINUTES
FORT MADISON CITY COUNCIL
Tuesday, July 2, 2013 - 7:00 P.M.**

The Fort Madison City Council met in regular session on Tuesday, July 2, 2013, at 7:00 P.M. at the Municipal Building, 811 Avenue E, Fort Madison. Presiding was Acting Mayor Pro Tem Neal Boeding with Council Members Brian Wright, Kevin Rink, Neal Boeding, Travis Seidel, Jason Huppert and Mark Lair present. Mayor Bradley A. Randolph and Council Member Chris Greenwald were absent.

VISITORS AND APPEARANCE REQUESTS

There were none.

AGENDA

Seidel MOVED and Rink SECONDED to approve the agenda.

MOTION PASSED 6 AYES

CONSENT AGENDA

Lair MOVED and Seidel SECONDED to approve:

- Minutes of June 18, 2013, as written;
- Liquor License Renewal: County Market, 1802 Avenue H, effective July 31, 2013 – Class E Liquor with Class B Wine, Class C Beer and Sunday Sales;
- Liquor License Renewal with conditions: Lost Duck Brewing Company, L.C., 723-725 Avenue H, effective July 15, 2013 – Class B Beer with Outdoor Service and Sunday Sales; and
- Payment of Claims.

MOTION PASSED 6 AYES

ORDINANCES AND RESOLUTIONS

ORDINANCE NO. D-006, TITLE 4, ADD NEW CHAPTER 9, SECTIONS 1-12 RAGBRAI - MISCELLANEOUS PERMITS: Lair MOVED and Huppert SECONDED to approve the third reading of an ordinance amending Title 4, Business, by adding a New Chapter 9, Sections 1-12, entitled "RAGBRAI - Miscellaneous Permits".

ROLL CALL: AYES: Wright, Rink, Boeding, Seidel, Huppert, Lair
 NAYES: None

MOTION PASSED 6 AYES

The Mayor then declared said Ordinance PASSED and APPROVED this 2nd day of July, 2013.

RESOLUTION NO. 2013-46, ACCEPT PIP 2011-08, AIRPORT TAXIWAY REHAB:

Rink MOVED and Seidel SECONDED to approve a resolution approving and accepting Public Improvement Project 2011-08, Airport Taxiway Rehabilitation and Associated Work as being fully completed in accordance with the plans, specifications and form of contract for the above project with a final construction cost being \$564,564.44

City Manager Smith said this project has been complete and the engineer has now prepared the paperwork for closeout. Aircraft owners will be providing the grant match.

ROLL CALL: AYES: Wright, Rink, Boeding, Seidel, Huppert, Lair
 NAYES: None

MOTION PASSED 6 AYES

The Mayor then declared said Resolution ADOPTED and ENACTED this 2nd day of July, 2013.

RESOLUTION NO. 2013-47, ACCEPT PIP 2012-07, WATER MAIN REPLACEMENT

AVENUE E 17th to 18th STREET. Huppert MOVED and Rink SECONDED to approve a resolution accepting Public Improvement Project 2012-07, Water Main Replacement Avenue E 17th to 18th Street.

ROLL CALL: AYES: Wright, Rink, Boeding, Seidel, Huppert, Lair
 NAYES: None

MOTION PASSED 6 AYES

The Mayor then declared said Resolution ADOPTED and ENACTED this 2nd day of July, 2013.

FILE APPLICATION FOR IDOT TAP GRANT FOR TRAIL STUDY: Huppert MOVED and Lair SECONDED a resolution authorizing the filing of an application for the Iowa Department of Transportation TAP grant program for a trail and parks study to provide information needed for new trails, rehabilitation of the existing trail system and city parks.

Since the comprehensive plan is now completed, Smith said the next step is to determine where to place trails, what connections should be made between parks and cost estimates. This study will prepare a trail plan that will be used to apply for grants.

It is estimated the study will cost \$60,000. The engineer will calculate distances, what materials are needed and prepare cost estimates. At Huppert's question if the plan was needed, Smith said the city can still get grants without it but the plan would help. The study would also connect to groups interested in trails and provide public feedback. Huppert felt more trails were needed but was not sure about the study.

Wright felt trails were a quality of life issue. Smith said by having a study and plan prepared this would help the City to go about implementing a trail system in more of methodical and thought out way. Driscoll said some of the study was to determine what to do with the ballparks at Rodeo once the sports complex is complete.

Huppert was concerned about the money spent on planning and studies and nothing being accomplished. Driscoll said cities with plans score higher on grant applications than those without. The plan would be good for 20 years. The City's cost for the study would be a maximum of \$12,000 and this would be paid out of the Parks Department.

ROLL CALL: AYES: Boeding, Lair
 NAYES: Wright, Rink, Seidel, Huppert

MOTION FAILED 4 NAYES, 2 AYES

RESOLUTION NO. 2013-48, APPLY TO IDOT TAP FOR LINCOLN TO FMHS SIDEWALK IMPROVEMENTS: Lair MOVED and SEIDEL SECONDED to approve a resolution authorizing the filing of an application for the Iowa Department of Transportation TAP grant program for sidewalk improvements around Lincoln Elementary School and Fort Madison Community High School.

Smith said this grant would add new sidewalks, repair other sidewalks and add ADA compliant pedestrian ramps in the area between Lincoln and Fort Madison High School. This is similar to the Safe Routes to Schools grant the City received for the area around Richardson School. The project is estimated at \$90,000.

ROLL CALL: AYES: Wright, Rink, Boeding, Seidel, Huppert, Lair
 NAYES: None

MOTION PASSED 6 AYES

The Mayor then declared said Resolution ADOPTED and ENACTED this 2nd day of July, 2013.

RESOLUTION NO. 2013-49, DESIGNATE ENTERPRISE ZONE: Huppert MOVED and Lair SECONDED a resolution requesting the creation and designation of an area of the City as an Iowa Enterprise Zone and authorizing the Mayor's signature on said application.

Smith said this is for the subdivision approved at the last Council meeting. A state program is available to designate the subdivision as a housing enterprise zone. There

are no city funds involved. The developer will be eligible for a sales tax rebate on building materials and an income tax credit of up to \$14,000 per unit. Similar incentives have been used for other projects.

ROLL CALL: AYES: Wright, Rink, Boeding, Seidel, Huppert, Lair
NAYES: None

MOTION PASSED 6 AYES

The Mayor then declared said Resolution ADOPTED and ENACTED this 2nd day of July, 2013.

OTHER

WATER SERVICE AGREEMENT WITH ISP: Rink MOVED and Seidel SECONDED to approve the Mayor and Clerk's signatures on an Agreement between the City and the Iowa Department of Corrections for water service to the new and existing Iowa State Penitentiary.

Smith said this agreement has been in the process for some time and the final details have now been worked out. The rates are bulk rates but will cover the City's costs.

MOTION PASSED 6 AYES

APPROVE DEBT MANAGEMENT POLICY: Rink MOVED and Lair SECONDED to approve a Debt Management Policy.

Smith said this policy, along with the proposed Reserve Policy, will assist with the City's bond rating. The policies show the City plans to be conservative and not overextend. Smith said having Council approve these policies will hopefully improve the rating and gain a lower interest amount.

MOTION PASSED 6 AYES

APPROVE RESERVE POLICY: Seidel MOVED and Huppert SECONDED a motion to approve a Reserve Policy.

MOTION PASSED 6 AYES

NEW FIVE DAY LIQUOR LICENSE, RAGBRAI: Huppert MOVED and Lair SECONDED to approve a New Five Day Liquor License with conditions to: Fort Madison RAGBRAI, Riverview Park (located at 6th Street and Avenue H), effective July 25, 2013 – Class B Beer with Outdoor Service.

MOTION PASSED 6 AYES

REPORTS BY DEPARTMENT HEADS

Krogmeier reported the demolition of the four houses has been completed. Driscoll said the Avenue D and 9th "Street Storm Sewer project will begin shortly.

PRESENTATIONS BY LIAISONS TO BOARDS AND COMMISSIONS

Rink said the Planning and Zoning Commission will have some recommendations for Council regarding parking lots. Seidel reported the Library Board discussed possible renovations.

ADJOURNMENT

At 7:37 P.M., Rink MOVED and Seidel SECONDED to adjourn until Tuesday, July 16, 2013 at 7:00 P.M.

VOICE VOTE APPROVAL

MANUAL CLAIMS AND WARRANTS: See Claims dated June 27, 2013, in the amount of \$129,545.07 and Library Claims dated June 20, 2013, in the amount of \$15,481.22.

<u>PAYROLL</u>	<u>JUNE 28, 2013</u>
General	\$156,705.24
RSVP	1,338.86
Docks	674.32
Old Fort	4,637.00
Road Use	18,232.92
Water	36,509.02
Sewer	32,860.54
Solid Waste	19,276.04
Storm Water	<u>2,822.32</u>
	\$273,056.26

Acting Mayor Pro Tem Neal Boeding
City of Fort Madison

ATTEST:

Melinda L. Blind, City Clerk