



# City of Fort Madison

## PET LICENSE REGULATIONS

1. The owner of all dogs and cats six (6) months old or older shall annually obtain for each pet a license between October 1<sup>st</sup> and December 31<sup>st</sup> for the upcoming year. These licenses are issued Monday through Friday (excluding holidays), 8:00 am – 4:30 pm at either Fort Madison City Hall, 811 Avenue E or Fort Madison PAWS Animal Shelter at 2031 48<sup>th</sup> Street.
2. When applying for the license the owner must provide the following information: name and address of owner, breed, sex, age, color, markings and name of pet.
3. A rabies vaccination certificate **MUST** be provided. It is unlawful for any person to own, or have in his/her possession, a pet six (6) months of age, or older, which does not have a current, valid, and unexpired vaccination for rabies.
4. The annual license fee if paid prior to the December 31<sup>st</sup> deadline is as follows:
  - \$5.00 for every spayed or neutered pet  
(A written certificate **MUST** be provided from a licensed veterinarian to prove that the pet has been spayed or neutered.)
  - \$15.00 for every unaltered pet  
NOTE: a \$5.00 penalty will be applied to the above fees for all licenses issued after January 1<sup>st</sup> each year.)
5. Original applications for pet licenses becoming six (6) months of age are not subject to the \$5.00 late fee if the application is filed before the pet is older than six months. Original applications for pet licenses that have just come into the ownership of the applicant, shall not be assessed a late fee if the application is filed within five (5) days of the date the applicant acquired ownership.
6. Upon receipt of the application and all supporting documents the pet owner will be issued a license in the form of a metal tag. The license tag must be attached by the owner to the pet's collar and remain attached for the duration of the license period. Upon the expiration date the license tag may be removed and replaced with a newly issued license tag for the upcoming year.
7. All licenses shall expire at twelve o'clock (12:00) midnight on December 31<sup>st</sup> of the year of issuance.
8. A license tag issued for one pet is not transferable to another pet
9. If your pet is picked up and placed in the City's impound facility, you will be charged a \$20.00 impound fee for the first occurrence (fees increase with each occurrence) as well as \$3.00 per day that your pet is held in impound. Your pet cannot be released from the impound facility without a license and a penalty will be charged for the late license application.

**FOR MORE INFORMATION PLEASE CALL (319) 372-7700 EXT. 201**